

**FRIENDS OF KINDER FARM PARK
2023 FALL FUN DAY EVENT – VENDOR SPACE APPLICATION**

Vendor applications are welcome until July 31!

All concessionaire agreements must be completed and filed by September 1.

TYPE OF VENDOR: <u>check all that apply</u>	TYPE OF BUSINESS:
<input type="checkbox"/> DEMONSTRATION <input type="checkbox"/> WITH SALES <input type="checkbox"/> W/O SALES	<input type="checkbox"/> COMMERCIAL FOR PROFIT
<input type="checkbox"/> CRAFT/RETAIL	<input type="checkbox"/> NON-PROFIT
<input type="checkbox"/> FOOD: <input type="checkbox"/> HOT <input type="checkbox"/> COLD <input type="checkbox"/> BOTH	<input type="checkbox"/> OTHER: (please describe)
<input type="checkbox"/> BEVERAGES: <input type="checkbox"/> HOT <input type="checkbox"/> COLD <input type="checkbox"/> BOTH	
<input type="checkbox"/> OTHER: (please describe)	

Space is limited for retail partners, non-profits and local business vendors. Applications will be reviewed as they are received. **This application does not guarantee the applicant a vendor contract to participate at the Fall Fun Day Festival.** Applicants will be notified of approval by email from the Kinder Farm Park Ranger's Office. Approved applicants will then receive a letter of invitation and concessionaire's contract agreement within fourteen days of application approval.

PLEASE COMPLETE ALL SECTIONS OF THIS FORM.

CONCESSIONAIRE BUSINESS NAME: _____

CONTACT PERSON: _____ EMAIL: _____

STREET ADDRESS: _____ CITY: _____

STATE: _____ ZIP CODE: _____ CONTACT PHONE #: _____

Please list all your space requirements and a descriptive list of all products or services you offer. If you are a food vendor, list or attach your menu, type of packaging and the name and address of the licensed kitchen for food production.

VENDOR FEES AND REQUIREMENTS:

CONCESSION FEE: Concessionaire will make payment of 15 % of gross sales to **Friends of Kinder Farm Park**. Payment is due immediately following the event or not later than two weeks after the event.

UTILITY REQUEST: A service fee of \$50.00 will be assessed if Kinder Farm Park provides electricity for a vendor. The fee covers set-up and removal of extension cords & T-posts. The Park does not have the capability to supply electricity to all vendors. Requests will be approved in the order they are received. Vendor will be notified if we cannot meet your request.

HEATH DEPARTMENT: Food Vendors, it is your responsibility to apply for a temporary event one day health permit from Anne Arundel County. The Health Department charges a late processing fee for last minute permit requests.

CONCESSIONAIRE MUST STAY THE DURATION OF CONTRACTED HOURS: 10:00 – 3:00

INSURANCE: Concessionaire shall carry proper accident and liability insurance fully protecting and indemnifying the Friends of Kinder Farm Park and Anne Arundel County against any and every possible claim for accidents or other liabilities to any persons or property in connection with the installation, maintenance, set-up or operation of the concession. The liability insurance shall be maintained in an amount of not less than \$1,000,000.00 per individual and \$2,000,000.00 per accident. Also, the concessionaire shall carry appropriate Workmen's Compensation Insurance coverage.

Mail, deliver or scan and email completed vendor space application to:

contact@kinderfarmpark.org

Or,

Ranger Cody Schell
Kinder Farm Park
Re: Vendor Space Application
Fall Fun Day Festival
1001 Kinder Farm Park Rd
Millersville, MD 21108